

2016-2017 OFLA Annual Report
Cheryl Johnson, Editor for Electronic Media
March 29, 2017

This year I have:

- moved our membership from the Kent State OFLA listserv to the OFLA Google Group, which provides us with a searchable history of the topics that have been sent out to our membership
- continued to maintain the OFLA main website at <http://ofla-online.org/> and post regular updates to the site to keep it current
- help to maintain our OFLA DropBox area and instructed our new board members how to use the area
- helped board members with their OFLA email accounts
- helped set up the voting ballot on OFLA's SurveyMonkey account
- posted *The Cardinal* electronic issue links to our members-only area at <http://ofla.memberlodge.org>
- passed along photos of the 2016 OFLA Annual Conference for future publications
- attended the 2016-2017 board meetings

At the 2017 OFLA Conference I will:

- take and post photos of the conference
- volunteer at the hospitality and registration desk and perform other duties as needed
- provide a Google Classroom workshop

After the 2017 OFLA Conference I will:

- train my board replacement on the SAS (software as a service) products that we use

Respectfully submitted by Cheryl Johnson, Editor for Electronic Media

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