3. The duties of the President-Elect shall be as follows:

   (A) Serve a term of one (1) year, and following completion of his or her term as President-Elect, shall become President.

   (B) Succeed to the Presidency if that office shall become vacant.

   (C) Carry out duties as requested by the President or the Executive Board.

   (D) Attend regularly called meetings of the Executive Board.

   (E) Serve as the Chairperson of the Awards Committee, whose duties shall be as follows:

      (1) Determine winners for the established Association Awards, subject to the approval of the Executive Board, and announce the award winners at a session of the Annual Conference designated by the President.

      (2) May decide, with the consent of the Executive Board, not to confer all awards each year if there are no candidates who adequately meet the qualifications for such awards.

      (3) Suggest additional awards to the Executive Board, and shall make decisions on those awards subject to approval by the Executive Board.

PREPARING FOR PRESIDENTIAL YEAR

• Attended meetings of Executive Board
• Assisted President Rosalyn Terek
• Prepared for Central States Conference, 2013

COMMITTEE WORK

• By-Laws committee:
  o Continued to work on updating OFLA policies, so they reflect current practice, are compatible with OFLA By-Laws and formatting them to be more easily used by OFLA board members.

• Registration committee for CSC:
  o Established committee, attended planning meeting with CSC, and scheduled volunteers for the registration desk. Supervised pre-registration desk at CSC.

• Awards committee
  o Updated awards application to reflect new policies
  o Solicited and accepted awards
Choose committee members: Martha Pero, Heather Ramsey (replacing Kathy Lewton), and Parthena Draggett

Established the rubric to match award criteria

Gathered data from committee and made final decisions based on their recommendations

Contacted all involved

Procured commemoratives

Designed and carried out Awards ceremony at CSC.

Respectfully submitted,

Teri Wiechart

President-Elect